**FUNDRAISING APPROVAL FORM**

*This form must be given to the Director of Advancement before conducting a fundraiser or seeking sponsorships of any kind. Please include a copy of any solicitation that will be sent out.*

**Activity, Team or Group:**

**Name(s) of Person Conducting Fundraiser:**

**Fundraising Activity** (Name of activity and description)**:**

**Start Date**:

**End Date:**

**Fundraising Goal**:

**Administrative Support Needed**:

**Prospects or Prospect Categories:** [ ]  Alumni [ ]  Parents [ ]  Business [ ]  Friends and Family

**Please list specific prospects:**

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Signature of Person Conducting Fundraiser Date

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Travis Whipple, Director of Advancement Date

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Sister Judith Schaefer, President Date