

Cotter Band Booster Meeting Minutes

January 18, 2018

Present: Andy Meurer, Cindy Walechka, Peggy Duellman, Rick Duellman, Jeanne Franz, Bob French, Shelly Hesch, Shawn Hutchmacher, and Christine Nichols

Cindy W. called the meeting to order at 7:04 p.m.

Prayer recited together by the group.

Agenda Review: Add "Hats and Plumes" to New Business
Add "Documentation of Email Voting" to New Business

Secretary's Report: Christine N. presented the November minutes. Jeanne F. made a motion to approve. Shawn H. seconded. Minutes approved.

Treasurer's Report:

January Student Account balance was \$10,095.35

Special Projects Account (Funds held by Cotter Schools) balance was \$13,513.00

January Junior High Account balance was \$10,960.

Shawn H. made a motion to approve. Jeanne R. seconded. Treasurer's Report approved.

Net Profit from Holiday Greens Poinsettia Sale was \$8,747.00

Director's Report:

1. Families that bought the "Fancy Birch Pot" can return their empty pot for a \$5.00 refund. Families can also return their pot from any other greens arrangement, if they don't want it.
2. The Junior High band has 100 pairs of black pants. The pants were only worn for two seasons (six parades), so they are in very nice condition. Andy M. would like to try to sell the pants. He is hoping to sell them for \$60.00-\$80.00 per pair.
The Junior High band also has 65 old blue jackets (no logo). Andy M. would also like try to sell the jackets for \$25.00-\$35.00 each. He has been in contact with a middle school band director that is interested in purchasing them.
A motion was made by Shawn H. Seconded by Cindy W. to sell the uniform pieces
3. Andy M. would also like to rearrange the uniform room in the Junior High. He would like to organize it similar to the high school room. Jackets along one wall. Buckets on the opposite side. The Cotter custodial staff will assist Andy M.
4. The Junior High has money in an account to be used for expenses. Andy M. proposed using \$8,000 of the Junior High money to purchase the old High School trailer. The \$8,000 would go into the High School special fund account to be used toward a new High School trailer. The Junior High money is unrestricted, so there is no need to vote to approve the purchase. Bob F. will contact Pam Kimber to discuss the transfer of funds between the two accounts.

5. New plume bags arrived (shown). Plumes and hats have not arrived yet, but they will be here by marching season. Old hats and plumes will be stored in one of the practice rooms in the Junior High. Several practice rooms just sit empty and are not used by the students
6. Long Trip. There are approximately 75 students interested in marching band for the summer. Itinerary shared with members present. Andy M. is making contacts for lodging in Chicago and Michigan. Parades in/around Chicago area; stand still performance and parade in Michigan are being finalized. Ferry across Lake Michigan on return trip. Coach buses will cost about \$11,000. Approximate cost per student will be \$370.00. The letter will read \$400.00, to cover any additional unforeseen costs. Anne Besek will be helping with food again this year.
7. Summer Staff: Ian Schultz—full-time/ Jessica Giers—part-time/Kelli Koetz—possible part-time

Old Business

1. Protocol for handling the fundraiser money is as follows:
 - a. Fundraiser chair counts money
 - b. Fundraiser chair gives money to Bob F
 - c. Bob will do the deposit slip
2. Uniform Cleaning. High School uniforms are done. Cindy W. will arrange for them to be picked up. Junior High uniforms can be delivered to Suds and Store More. Peggy D. will call arrange the drop off of Junior High uniforms.

New Business

1. Lasagna Dinner. All the meat for the lasagna dinner was donated. Complementary tickets were given to the donor. Junior High and Senior High Jazz Bands and Combos will play during the event. Cindy W. sent out a Sign-Up Genius for parent volunteers. Andy M. will organize the student volunteers.
2. Hats and Plumes. This item was already covered in the Director's report.
3. Documentation of email voting. If it is an email regarding spending money, we should include it in the minutes. A final email, restating the approved motion and dollar amount will be sent out. A copy of the email will be added to the end of the meeting minutes.

Meeting was adjourned at 7:43 pm.